

## Appendix A: Proposal Template

- Provide description of organization, summary of qualifications, and experience (250 words)
- List regions interested in (check which applies)
  - Region 1 Only: Albemarle, Greene, and Nelson Counties
  - Region 2 Only: Amelia, Goochland, and Powhatan counties
  - Both Regions
- Availability schedule for starting work
- Contact information of three references
- Budget table outlining rates (labor and materials) for all applicable to proposal. Suggested format:

Region	Rate for Invasive Species Management (unit)	Acres of ISM	Total Estimate
Region 1		167	
Region 2		72.3	
<b>Total</b>			

Proposals should be emailed to: Jordan Bennett at [jbennett@thejamesriver.org](mailto:jbennett@thejamesriver.org) by 5pm on October 11, 2024.

**Please attach a copy of herbicide applicator certification(s).**